

Circular

Circular No - P391500/2025

Date 17/01/2025

Subject: - Regarding the circular on the improvements in the rights related to the plots of the corporation, the restructuring of the work in the Planning Department.

Reference: - Circular No. Mouvim/Bhuvibhag/Mavy (Bhumi/ P160713, Dated 01.01.2025)

In the above-mentioned reference circular, different plot allocation committees have been given the authority to approve the distribution, transfer, consolidation, division, and subleasing of plots/sheds/stalls.

Considering the scope of work in the Planning Department, in order to ensure the speedy disposal of the received cases, the area of authority of the officers in the Planning Department for approving the distribution, transfer, consolidation, division, and subleasing of plots/sheds/stalls, in accordance with the referenced circular, will be as follows.

Sr. no.	Subject of Work	Area of Work	Competent Authority
1.	2.	3.	4.
1.	Consolidation, Division, and Subleasing of Industrial Plots		
	A) Up to 8000 square meters area	Officers in the Planning Department working at the Regional Office, Assistant Planner / Assistant Architect / Associate Planner / Associate Architect	Regional-level officers in the Planning Department should provide planning-related feedback and submit the proposal to the concerned regional officer
	B) From 8001 square meters to 20,000 square meters area.	Konkan Division	Mrs. Swati Wagh, Associate Architect.
		Pune Division	Mr. Ashutosh Pachpute, Associate Planner

		Nashik and Chhatrapati Sambhajnagar Divisions	Mr. Vidyul Mane, Associate Planner	
		Nagpur and Amravati Divisions	Mr. Abaji Ghute, Associate Planner	
	C) From 20,001 square meters to above	Chief Planner	The proposal received from the regional office should be submitted by the Chief Planner to the concerned Deputy Chief Executive Officer.	
2.	Transfer, consolidation, division, and subleasing of commercial plots/commercial stalls as well as residential plots.			
	A) Up to 1000 square meters area	Officers in the Planning Department working at the Regional Office: Assistant Planner / Assistant Architect / Associate Planner / Associate Architect	Regional-level officers in the Planning Department should provide planning-related feedback and submit the proposal to the concerned regional officer	
	B) From 1001 square meters to 10,000 square meters area.	Konkan Division	Mrs. Swati Wagh, Associate Architect	Associate Architect / Associate Planner should provide planning-related feedback and submit the proposal to the concerned Deputy Chief Executive Officer.
		Pune Division	Mr. Ashutosh Pachpute, Associate Planner.	
		Nashik and Chhatrapati Sambhajnagar Divisions	Mr. Vidyul Mane, Associate Planner.	
	Nagpur and Amravati Divisions	Mr. Abaji Ghute, Associate Planner		
D) From 10,001 square meters to more	Chief Planner	The proposal received from the regional office should be submitted by the Chief Planner to the concerned Deputy Chief Executive Officer		

3.	Transfer, consolidation, division, and subleasing of plots in the Information Technology and Biotechnology Park / Industrial Area	
	A) 1000 square meters	The proposal received from the regional office should be submitted by the Chief Planner to the concerned Deputy Chief Executive Officer.
	B) 1000 square meters and more	The proposal received from the Regional Officer (M.W.T.) should be submitted by the Chief Planner to the concerned Deputy Chief Executive Officer.

1. The authority to collect Na. Ja. Ka. Dha. Transfer charges has been granted to the Deputy Chief Executive Officer. Henceforth, all cases related to the calculation and collection of Na. Ja. Ka. Dha. Transfer charges (ULC Charges) should not be forwarded by the Land Department to the Planning Department, but should be directly submitted to the Deputy Chief Executive Officer for approval.
2. The authority to grant permission for tree pruning is being delegated to the concerned Tree Officer and Vinipra.
3. Associate Planner should coordinate with the concerned Deputy Chief Executive Officer and Regional Officer and be present at the regional level every week on Tuesdays and Wednesdays to ensure the timely disposal of work.
4. Associate Planner should obtain feedback from the officers in the Planning Department at the regional office and review at least 10% of the final proposals. Similarly, the Senior Town Planner should review at least 5% of the final proposals at the Associate Planner's level. If any irregularities are found in the final decision-making process, responsibility should be assigned to the concerned individuals.

The above-mentioned revised policy, work division, changes in authority, etc., should be duly noted and immediate action should be taken accordingly.

Copy:

1. All Department Heads, MOUVIM, Headquarters, Mumbai.
2. Chief Engineer (Pune/Chhatrapati Sambhajinagar/Nagpur).
3. General Manager (Land/Legal/Land Acquisition/Mawtan/PR/Mbavi/DMIC/Panhan).
4. All Superintending Engineers, MOUVIM.
5. All Regional Officers, MOUVIM.
6. All Executive Engineers, MOUVIM.
7. Assistant/Deputy Chief Accounts Officer, MOUVIM, Mumbai/Pune/Chhatrapati Sambhajinagar/Nagpur.
8. All General Managers, District Industry Centers.
9. All Industrial Associations.
10. Chief Executive Officer, MOUVIM, Office, Marol, Mumbai/World Trade Center, Mumbai.
11. Chief Central Circular Office.