

## Circular

**Circular no. P310413**

**Date:- 06/09/2024**

**Subject:-Regarding the necessary ancillary actions to be taken for the operationalization of the Regional Office, Mavim, Jalgaon.**

### **Office Order:**

By Office Order No. P-294893, dated 13/08/2024, issued by the Mahamandal, an order has been issued regarding the necessary actions to be taken to operationalize the 7 newly approved regional offices. In this regard, the following actions should be taken for the operationalization of the Regional Office, Mavim, Jalgaon.

1. Action should be taken as follows for operationalization.

Sr.No.	Name of the Regional Office	Scope of the Office
1	Regional Office, Dhule	All existing and proposed industrial areas in the Dhule and Nandurbar districts, as well as all land acquisition work in the said districts
2	Regional Office, Jalgaon	All existing and proposed industrial areas in the Jalgaon district, as well as all land acquisition work in the said district.

In accordance with the office order dated 13/08/2024 issued by the Mahamandal, from the date of this order, the Regional Officer, Regional Office, Mavim, Dhule should oversee all existing and proposed industrial areas in the Dhule and Nandurbar districts, while the Regional Officer, Regional Office, Mavim, Jalgaon should oversee all existing and proposed industrial areas in the Jalgaon district.

2. The Field Manager's Office, Jalgaon, under the Regional Office, Mavim, Dhule, shall be abolished from the date of this order, and the said office shall be addressed as the Regional Office, Mavim, Jalgaon.
3. From the date of this order, the following active officers/staff at the Field Manager's Office, Mavim, Jalgaon will remain employed at the Regional Office, Mavim, Jalgaon.

Sr.No.	Name and designation of the active officers/staff
1	Mr. V. L. Sapkale, Field Manager
2	Mr. Prashant Supadu Koli, Assistant
3	Mr. Suresh Shirsath, Cleark –Typist

Other than the officers/staff mentioned above, all other active officers/staff will remain employed at the Regional Office, Mavim, Dhule.

4. The Regional Officer, Regional Office, Mavim, Dhule should transfer all files and other types of documents related to all existing and proposed industrial areas in the Jalgaon district to the Regional Officer, Regional Office, Mavim, Jalgaon.
5. From the date of this order, the Regional Office, Jalgaon will operate from the headquarters of the Regional Office, and all responsibility related to this will rest with the concerned Regional Officer as well as the Chief Engineer, Chhatrapati Sambhajinagar.
6. Instructions given regarding necessary ancillary actions pursuant to the office order dated 13/08/2024 issued by the Mahamandal will remain in effect. This order is being issued with the approval of the Honorable Chief Executive Officer (Administration), Mavim.

**Submitted respectfully for your information:**

- To, The Honorable Chief Executive Officer, Mavim, Mumbai.
- To, The Honorable Chief Executive Officer (Administration / Vidarbha), Mavim, Mumbai.

**For information and further action:**

- All Department Heads / Office Heads, Mavim.
- Chief Engineer, Mavim, Chhatrapati Sambhajinagar.
- Regional Officer, Regional Office, Mavim, Dhule.
- Regional Officer, Regional Office, Mavim, Jalgaon.
- Safe custody files / Office order files / Personal files.